

# Corporate Governance Report

For the year 2024



**Corporate Governance** is about promoting corporate fairness, transparency, and accountability. It is a continuous process that aims at transforming corporations into more democratic entities to enhance responsible corporate management geared towards long-term value creation. Bahrain Car Parks Company (Amakin) is committed to continuously reviewing and enhancing its corporate governance practices.

## **Shareholders**

#### Ownership Structure as of 31 December 2024

	Shareholder name	No. of shares	Shareholding	Category
1	Bahrain Real Estate Investment (Edamah) B.S.C. (C)	40,000,000	36.26%	Local   Company
2	Social Insurance Organization	37,033,490	33.57%	Local   Government
3	Hessa Mubarak Abdulaziz Alhasawi	15,000,000	13.60%	Kuwaiti   Individual
4	Public	18,283,740	16.57%	Local, GCC and Arab   Individuals and Companies

#### **Shareholding Distribution 2024**

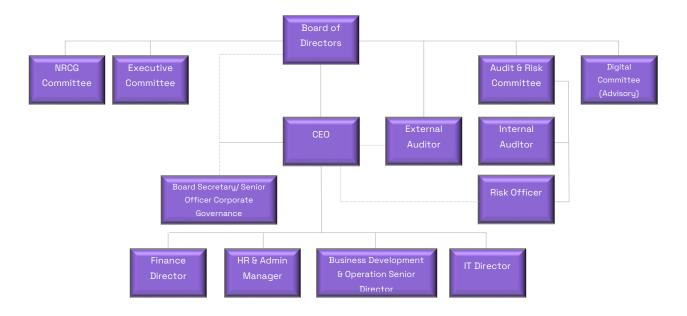
Category (shares)	No. of shares	No. of shareholders	Shareholding
Less than 50,000	3,756,843	1,307	3.41%
50,000 to 500,0000	5,298,941	41	4.80%
500,000 to 5,000,000	9,227,956	6	8.36%
Above 5,000,000	92,033,490	3	83.43%
Total	110,317,230	1,357	100%



### Governance Structure

#### 31 December 2024

The organizational and governance structure is reviewed by the board on an annual basis.



#### **Board of Directors**

#### **Board Charters**

The board of directors reviewed and approved the company's Corporate Governance Charters in line with the Corporate Governance Code of the Ministry of Industry and Commerce (MOIC) and Volume 6 of the Central Bank of Bahrain's Rulebook on Capital Markets to ensure compliance and completeness of the governance framework. The Corporate Governance Charters clearly define the terms of reference of the board and committees.

#### **Board Composition**

The board of directors was elected/appointed in March 2022 for a three-year term and consists of 10 members, none of which is executive and 3 of which are independent. Section 4.1.1 of the company's Corporate Governance Charter states that the size of the board must be 10 directors at a minimum at all times. The board members of Amakin come from diverse disciplines, hence forming an excellent mix which is essential to effective governance. Collectively, the board members demonstrated independent and objective judgment throughout the year. The status of each director was reviewed in terms of independence and number of directorships for the year 2024 with no exceptions noted.

As of 31st December 2024, the Board's representation by gender was 10% female and 90% male representation (2022 & 2023: the Board's representation by gender was 10% female and 90% male representation).

#### **Board Responsibilities**

The primary role of the board of directors is to provide entrepreneurial leadership to achieve the company's goals through the implementation of strategic initiatives and ultimately



maximizing the value for shareholders. The Corporate Governance Charters define the responsibilities of the board which mainly fall under; 1) vision and strategy, 2) management oversight, 3) financial and investment matters, 4) governance, risk and compliance management, 5) communication with stakeholders, and 6) delegation.

#### Material Transactions that Require Board Approval

The following material items require the Board of Directors' review, evaluation and approval: 1) the Company's strategy; 2) the annual budget and investment/divestment plan; 3) financial statements; 4) major procurement and investments; and 5) Executive Management succession plans.

#### Independence of Directors

An independent director, as defined in the Corporate Governance Code, is a non-executive director who is fully independent in their position and decisions, and none of the independence invalidity cases mentioned in paragraph (3) of Annex 1 of the Corporate Governance Code is applicable. The directors have disclosed their interests for the year ended 31 December 2024. The independence of the directors has also been reviewed for independent members and they met all independence requirements.

#### Board Term, election, and appointment

Bahrain Commercial Companies Law and Amakin's Articles of Association outline the formal process for electing and appointing directors. Upon election and appointment, directors sign a formal appointment letter that outlines their authorities, responsibilities, and the terms and conditions of their directorship. Members of the existing board of directors were appointed and elected for a board term that started 29 March 2022 for a three-year term ending on 29 March 2025. Additionally, two new non-independent members, Abdullah Ali AlMalki and Jassim Bader Alyacoub, were appointed in 2024, replacing Abdullah Ahmed Kamal and Wael Ezzeldin Arafah.

## Non-executive Board Members 31 December 2024

Name	Amin Ahmed Alarrayed
Qualification and Experience	Qualification:  • MBA  • Bachelor's degree in economics  Experience:  Over 27 years of experience
Appointment and Term of Directorship	Appointed by Bahrain Real Estate Investment (Edamah) B.S.C. from 2019 until the end of the term. Reappointed in AGM 2022 for 3-year terms.
Directorship and positions in other companies	Board Membership:
Position in any key regulatory, government or commercial entities	Chief Executive Officer at Naseej B.S.C



Name	Abdulla Ahmed Kamal				
Qualification and Experience	Qualification:				
Appointment and Term of Directorship	Appointed by Social Insurance Organization from 2019 until the end of the term. Reappointed in AGM 2022 till his resignation on 27 March 2024.				
Directorship and positions in other companies	Board Membership:  SICO Bank  Amlak Real Estate Company				
Position in any key regulatory, government or commercial entities	Chief Executive Officer at Osool Asset Management B.S.C				
Name	Areej Abdulla Abdulghaffar				
Qualification and Experience	<ul> <li>Qualification:         <ul> <li>Master's degree in finance and Investment</li> <li>Bachelor's degree in accounting and finance</li> </ul> </li> <li>Experience:         <ul> <li>over 15 years of experience</li> </ul> </li> </ul>				
Appointment and Term of Directorship	Appointed by Social Insurance Organization from 2019 until the end of the term. Reappointed in AGM 2022 for 3-year terms.				
Directorship and positions in other companies	Nil				
Position in any key regulatory,	Associate Director -Investment at Osool Asset				
government or commercial entities	Management B.S.C				
Name	Bader Kassim Buallay				
Qualification and Experience	<ul> <li>Qualification:</li> <li>Master's degree in business administration</li> <li>Bachelor's degree in computing and accounting and finance</li> <li>CFA</li> <li>CAIA</li> <li>Experience:</li> <li>18 years of experience</li> </ul>				
Appointment and Term of Directorship	Appointed by Social Insurance Organization from 2019 until the end of the term. Reappointed in AGM 2022 for 3-year terms.				
Directorship and positions in other companies	Board Membership: Khereiji Showroom Company				
Position in any key regulatory, government or commercial entities	Head of Asset Management at Ajzal Capital				



Name	Fahad Abdulrahman Alsaad				
Qualification and Experience	<ul> <li>Qualification:         <ul> <li>Doctorate in Business Administration</li> <li>MBA</li> <li>Bachelor's degree in industrial accounting</li> </ul> </li> <li>Experience:         <ul> <li>20 years of experience</li> </ul> </li> </ul>				
Appointment and Term of Directorship	Appointed by Bahrain Real Estate Investment (Edamah) B.S.C. from 2019 until the end of the term. Reappointed in AGM 2022 for 3-year terms.				
Directorship and positions in other companies	Board Membership: Nil				
Position in any key regulatory, government or commercial entities	Head of Strategy and Business Development at Bahrain Real Estate Investment Company (Edamah) B.S.C				
Name	Wael Ezzeldeen Arafa				
Qualification and Experience	<ul> <li>Qualification:</li> <li>Ph.D. in Islamic Banking and Finance</li> <li>Master's degree in management and finance</li> <li>Bachelor's degree in commerce and business administration</li> <li>Experience:</li> <li>24 years of experience</li> </ul>				
Appointment and Term of Directorship	Appointed by Kuwaiti Real Estate Center from 2019 until the end of the term. Reappointed in AGM 2022 till his resignation on 22 September 2024.				
Directorship and positions in other companies	Nil				
Position in any key regulatory, government or commercial entities	Managing Partner at UHY Pillar & Partners				
Name	Khalifa Hassan Al Jalahma				
Companies  Position in any key regulatory, government or commercial entities  Name  Qualification and Experience  Appointment and Term of Directorship	<ul> <li>Qualification:         <ul> <li>MBA</li> <li>Bachelor's Degree in Corporate Finance and Accounting</li> </ul> </li> <li>Experience:         <ul> <li>17 years of experience</li> </ul> </li> </ul>				
Appointment and Term of Directorship	Appointed by Bahrain Real Estate Investment (Edamah) B.S.C. in AGM 2022 for 3-year terms.				
Directorship and positions in other companies	Board Membership: Al Borg Medical Laboratories (KSA)				
Position in any key regulatory, government or commercial entities	Principal – Private Equity MENA at Investcorp B.S.C				
Name	Abdulla Ali Al Malki				
Qualification and Experience	Qualification:  • Master's Degree in Finance				



	Bachelor's Degree in Investment and Financial     Risk Management     Experience:  13 years of experience				
Appointment and Term of Directorship	Appointed by Bahrain Real Estate Investment (Edamah) B.S.C. on 27 March 2024 till the end of the board term.				
Directorship and positions in other companies	Board Membership: Bahrain International Golf Course Company (BIGCC).				
Position in any key regulatory, government or commercial entities	Nil				
Name	Jassim Bader Alyacoub				
120,110	Odosiiii Dadei Aigacodo				
Qualification and Experience	Qualification: Bachelor's degree in civil and Structural Engineering Experience: Over 17 years of experience				
	Qualification: Bachelor's degree in civil and Structural Engineering Experience:				
Qualification and Experience	Qualification: Bachelor's degree in civil and Structural Engineering Experience: Over 17 years of experience Appointed by Mrs. Hessa Mubarak Abdulaziz Alhasawi on				

## Independent Board Members 31 December 2024

Name	Adnan Habib Hashim
Qualification and Experience	<ul> <li>Qualification:</li> <li>MBA</li> <li>FCCA</li> <li>Experience:</li> <li>Over 26 years of experience</li> </ul>
Elected and Term of Directorship	Elected from 2019 until the end of the term. Re-elected in AGM 2022 for 3-year terms.
Directorship and positions in other companies	<ul> <li>Board Membership:</li> <li>Sabre Travel Network Middle East</li> <li>Bahrain Duty Free Company</li> <li>Raya Financing Company in Saudi Arabia</li> </ul>
Position in any key regulatory, government or commercial entities	Chief Financial Officer of Gulf Air Group
Name	Mohamed Rasheed Almaraj
Qualification and Experience	Qualification:  Bachelor's degree in finance and accounting  Experience:  16 years of experience
Appointment and Term of Directorship	Elected from 2019 until the end of the term. Re-elected in AGM 2022 for 3-year terms.



Directorship and positions in other companies	<ul><li>Board Membership:</li><li>King Fahad Causeway Authority</li><li>Saudi Awwal Bank</li></ul>
Position in any key regulatory, government or commercial entities	Group Head of Retail Banking at Arab Banking Corporation (Bank ABC)- Chief Executive Officer – Bank ABC Digital Retail Bank "ila bank"
Name	Ahmed Nazar Albaharna
Qualification and Experience	Qualification: Bachelor's degree in communications engineering.  Experience: 23 years of experience
Appointment and Term of Directorship	Elected in AGM 2022 for 3-year terms.
Directorship and positions in other companies	Board Membership:
Position in any key regulatory, government or commercial entities	Deputy General Manager at International Agencies Co Ltd (Intercol)

Where the Corporate Governance Code requires that the chairpersons of the board and the nomination, remuneration, and corporate governance committees should be independent, the board of directors of Amakin elected to have non-independent members assume these roles based on the expertise and skills required for effective leadership. More information on this is available under the compliance section of this report.

#### Board Performance Evaluation, Induction and Training

The board completed the annual self-evaluation for the year 2024. It was focused on evaluating the performance of the 1) board as a whole, 2) individual board committees, and 3) individual board members.

The results of the evaluation, which were satisfactory, were reviewed by the nomination, remuneration, and corporate governance committee and presented to the Board of Directors. A summary will be presented to the shareholders at the upcoming Annual General Meeting.

Amakin has a formal induction and training process that is designed for new directors. The induction process includes providing/organizing 1) induction pack containing an overview of the Company, its structure, and Strategy 2) presentation covering Amakin's strategy and financial overview; and 3) meetings with Executive Management, as required. Board Induction was held twice in 2024 for the new BoD members who joined in 2024.

Directors attend two training workshops in 2024 on Artificial Intelligence and Leadership.

#### **Board of Directors Meetings and Attendance**

According to section 4.1.6 of the company's Corporate Governance Charters, 1) individual board members can only be absolved from their actions in a given financial year if they attend 75% of the board meetings, which was the case during the year 2024, 2) the board may convene using any means of teleconferencing, 3) a quorum of at least 50% is required for the meeting to be valid, 4) resolutions shall be passed by a simple majority of present members,



5) circular resolutions, except for the approval of the financial statements, may be adopted and shall only be valid with a unanimous vote. On 1 April 2024, Bader Kassim Buallay (Non-Executive Director) was appointed as the vice-chairman of the Board of Directors after the resignation of Abdulla Ahmed Kamal.

#### **Board of Directors Attendance 2024**

	Name	Role	Feb 25	April 1	May 12	Aug 8	Nov 10	Dec 9
1	Amin Ahmed Alarrayed	Chairman	~	~	~	<b>~</b>	<b>~</b>	~
2	Bader Kassim Buallay	Vice Chairman	~	~	~	<b>~</b>	<b>~</b>	~
3	Adnan Habib Hashim	Board Member	~	~	~	<b>~</b>	<b>~</b>	~
4	Mohamed Rasheed Almaraj	Board Member	~	~	~	<b>~</b>	<b>~</b>	~
5	Areej Abdulla Abdulghaffar	Board Member	<b>~</b>	~	~	<b>~</b>	<b>~</b>	<b>~</b>
6	Fahad Abdulrahman Alsaad	Board Member	~	~	~	<b>~</b>	<b>~</b>	~
7	Ahmed Nazar Albaharna	Board Member	<b>~</b>	~	~	<b>~</b>	<b>~</b>	<b>✓</b>
8	Khalifa Hassan Al-Jalahma	Board Member	~	~	~	<b>~</b>	<b>~</b>	~
9	Abdulla Ali Abdulla Almalki *	Board Member		~	~	<b>~</b>	<b>~</b>	~
10	Jassim Bader Alyacoub **	Board Member					<b>~</b>	~
11	Abdulla Ahmed Kamal ^	Vice Chairman	<b>~</b>					
12	Wael Ezzeldeen Arafa ^^	Board Member	<b>~</b>	~	~	<b>~</b>		

All meetings were held physically & virtually.

As per the Board Charter, a minimum of 4 meetings are to be held annually.

#### **Board of Directors Compensation**

In addition to the sitting fees paid to the board members for attending the board and committee meetings, directors' remuneration is paid in accordance with Article 188 of Bahrain Commercial Companies Law, Ministry of Industry & Commerce prior approvals and was subject to the shareholders' approval at the Annual General Meeting. The amount paid for the year 2023 was BHD 63,000. Details of the proposed amounts for the year 2024 are outlined in the table below:

		Fixed rem	unera <sup>.</sup>	tion <sup>(b)</sup>		Variable remuneration <sup>(c)</sup>						Se Se	
Name	Remuneration of the chairperson and BOD	Total sitting fees for board and committee meetings	Salaries	Other	Total	Remuneration of the chairperson and BOD	Bonus	Incentive plans	Other (	Total	End-of-service award	Aggregate amount (Does not include expense allowance)	Expense allowance
Independent direc	ctors												

<sup>\*</sup> Board member appointed on 27 March 2024

<sup>\*\*</sup> Board member appointed on 22 September 2024

<sup>^</sup> Board member resigned on 27 March 2024

<sup>^^</sup> Board member resigned on 22 September 2024



1	Adnan Habib Hashim	-	5,750	-	-	5,750	6,000	-	-	-	6,000	-	11,750	-
2	Mohamed Rasheed Almaraj	-	8,250	-	-	8,250	6,000	-	-	-	6,000	-	14,250	-
3	Ahmed Nazar Albaharna	-	7,750	-	-	7,750	6,000	-	-	-	6,000	-	13,750	-
	Non-executive / No	on-indepe	endent dire	ectors										
1	Amin Ahmed Alarrayed	-	7,500	-	-	7,500	9,000	-	-	-	9,000	-	16,500	-
2	Abdulla Ahmed Kamal (a) ^	-	1,250	-	-	1,250	-	-	-	-	-	-	1,250	-
3	Bader Kassim Buallay (a)	-	6,250	-	-	6,250	6,000	-	-	-	6,000	-	12,250	-
4	Areej Abdulla Abdulghaffar (a)	-	6,250	-	-	6,250	6,000	-	-	-	6,000	-	12,250	-
5	Abdulla Ali Almalki (a) *	-	4,500	-	-	4,500	6,000	-	-	-	6,000	-	10,500	-
6	Fahad Abdulrahman Alsaad	-	5,750	-	-	5,750	6,000	-	-	-	6,000	-	11,750	-
7	Khalifa Hassan Al Jalahma	-	6,250	-	-	6,250	6,000	-	-	-	6,000	-	12,250	-
8	Wael Ezzeldeen Arafa ^^	-	3,750	-	-	3,750	-	-	-	-	-	-	3,750	-
9	Jassim Bader Alyacoub **	-	2,000	-	-	2,000	6,000	-	-	-	6,000	-	8,000	-

<sup>(</sup>a) Board members representing the Social Insurance Organization (SIO) receive fixed remuneration only, the variable remuneration is paid to Social Insurance Organization (SIO). Variable remuneration for the year 2024 will be paid in the year 2025, subject to the approvals of the Ministry of Industry and Commerce and shareholders during the Annual General Meeting.

### **Board Committees**

Consistent with MOIC's Corporate Governance Code and best practice, Amakin's board of directors has three committees and one advisory committee with clear terms of reference set out in separate charters in the company's approved Corporate Governance Charters. The main role of the committees is to assist the board in looking at specific matters that require specialized areas of expertise and accordingly provide recommendations to the board of directors for approval. The general rules, according to the Corporate Governance Charters, 1) committees must consist of a minimum of three members, 2) committees shall have four meetings at a minimum during the financial year, 3) participation in committee meetings via virtual means of communication is allowed.

<sup>(</sup>b) Fixed remunerations for the year ended 31 December 2024 relating to allowances for attending Board and committee meetings were paid during the year.

<sup>(</sup>c) The proposed variable remuneration for the year ended 31 December 2024 will be paid during 2025 subject to the approval of the Ministry of Industry and Commerce, in addition to the approval of the shareholders in the Annual General Meeting.

<sup>\*</sup> Board member appointed on 27 March 2024

<sup>\*\*</sup> Board member appointed on 22 September 2024

 $<sup>{}^{\</sup>smallfrown}$  Board member resigned on 27 March 2024

<sup>^^</sup> Board member resigned on 22 September 2024



#### **Executive Committee**

The role of the Executive Committee is to implement the board's strategic and progressive plans, policies, and decisions consistent with the organization's vision, mission, and values. During 2024, the Executive Committee had five official paid meetings in addition to a number of progress meetings held to ensure implementation of key strategic initiatives. On 1 April 2024, committee chairman and member changed: Bader Kassim Buallay (Non-Executive Director) was appointed as the chairman of the Executive Committee. Areej Abdulla Abdulghaffar (Non-Executive Director) was appointed to the Executive Committee and left the Nomination, Remuneration and Corporate Government Committee (NRCG).

#### **Executive Committee Attendance 2024**

	Name	Role	Feb 7	Apr 29	Jul 21	Oct 23	Nov 26	Nov 28	Dec 23
1	Abdulla Ahmed Kamal^	Chairman	~						
2	Bader Kassim Buallay	Chairman	~	~	~	~	~	~	~
3	Mohamed Rasheed Almaraj	Committee Member	~	~	~	~	~	Х	~
4	Khalifa Hassan Al Jalahma	Committee Member	~	~	~	~	~	~	Х
5	Areej Abdulla Abdulghaffar	Committee Member		~	~	~	~	~	<b>~</b>

All meetings were held physically & virtually.

As per the Committee Charter, a minimum of 4 meetings are to be held annually. Sitting fees paid for attendance of the Executive Committee BD 10,000

#### Audit & Risk Committee

The role of the Audit & Risk Committee is focused on the financial reporting process, the system of internal controls, the external and internal audit processes, monitoring of compliance and risk mitigation with the company's policies, code of conduct and the applicable laws and regulations. On 21 October 2024, committee members changed: Jassim Bader Alyacoub (Non-Executive Director) was appointed to the Audit & Risk Committee.

Audit & Risk Committee Attendance 2024

	Name	Role	Feb 18	May 7	July 30	Nov 4
1	Adnan Habib Hashim	Chairman	~	~	~	<b>~</b>
2	Wael Ezzeldeen Arafa ^^	Committee Member	~	~	~	
3	Fahad Abdulrahman Alsaad	Committee Member	~	~	~	<b>~</b>
4	Jassim Bader Alyacoub **	Committee Member				<b>~</b>

All meetings were held physically & virtually.

As per the Committee Charter, a minimum of 4 meetings are to be held annually. Sitting fees paid for attendance of the Audit & Risk Committee BD 6,000

<sup>\*</sup> Board member appointed on 27 March 2024

<sup>\*\*</sup> Board member appointed on 22 September 2024

<sup>^</sup> Board member resigned on 27 March 2024

<sup>^^</sup> Board member resigned on 22 September 2024

## Corporate Governance Report



#### Nomination, Remuneration and Corporate Governance Committee

The role of the Nomination, Remuneration and Corporate Governance Committee is to develop and recommend the framework for the nomination of board membership and selection of executive directors, periodically review the board size and composition and the organizational structure, review the board induction and evaluation processes, develop and review the remuneration policies of the board of directors and senior management and improve and monitor the implementation of the corporate governance framework. On 1 April 2024, committee members changed: Areej Abdulla Abdulghaffar (Non-Executive Director) was appointed to the Executive Committee and left Nomination, Remuneration and Corporate Government committee (NRCG). Abdulla Ali Almalki (Non-Executive Director) was appointed to the Nomination, Remuneration and Corporate Government committee (NRCG).

#### NRCG Committee Attendance 2024

	Name	Role	Feb 12	Apr 24	Jul 24	0ct 21
1	Amin Ahmed Alarrayed	Chairman	~	~	~	~
2	Areej Abdulla Abdulghaffar	Committee Member	~			
3	Ahmed Nazar Albaharna	Committee Member	~	~	~	<b>~</b>
4	Abdulla Ali Almalki *	Committee Member		~	~	~

All meetings were held physically & virtually.

As per the Committee Charter, a minimum of 4 meetings are to be held annually.

Sitting fees paid for attendance of the NRCG Committee BD 6,000

#### **Digital Advisory Committee**

The Digital Advisory Committee was formed as an advisory committee to the board of directors and its role is to advise the board of directors on the digital strategy that supports the business objectives of the company and to identify and execute digital opportunities and transformation to help grow the business.

#### Digital Advisory Committee Attendance 2024

	Name	Role	Jan 29	April 28	July 10	Oct 15
1	Mohamed Rasheed Almaraj	Chairman	~	~	~	~
2	Ahmed Nazar Albaharna	Committee Member	~	~	<b>~</b>	<b>~</b>
3	Frank Beckmann	Advisory Committee Member	~	~	~	~
4	Tariq Ali Aljowder <sup>(1)</sup>	Committee Executive Member	~	~	~	~

<sup>\*</sup> Board member appointed on 27 March 2024

<sup>\*\*</sup> Board member appointed on 22 September 2024

<sup>^</sup> Board member resigned on 27 March 2024

<sup>^^</sup> Board member resigned on 22 September 2024

<sup>\*</sup> Board member appointed on 27 March 2024

<sup>\*\*</sup> Board member appointed on 22 September 2024

<sup>^</sup> Board member resigned on 27 March 2024

<sup>^^</sup> Board member resigned on 22 September 2024



5	Ehsan Ali Al-Kooheji <sup>(1)</sup>	Committee Executive Member	<b>~</b>	<b>~</b>	~	~
		101111001				

All meetings were held physically & virtually.

As per the Committee Charter, a minimum of 4 meetings are to be held annually.

Sitting fees paid for attendance of the Digital Advisory Committee BD 4,000

 $^{(1)}$  Executive members have no voting powers and are not paid for their membership

## **Executive Management**

The Chief Executive Officer of Amakin with the senior management team leads the day-to-day operations and collaborates with the rest of the team to achieve the objectives and goals set out by the board of directors.

	Name	Position	Joining date	Shareholding
1	Tariq Ali Aljowder	Chief Executive Officer	20 December 2016	-
2	Abdulla Isa Qudrat	Operation & Business Development Senior Director	25 April 2021	-
3	Hassan Ali AlShoala	Finance Director	10 December 2020	-
4	Ehsan Ali Al-Kooheji	IT Director	28 February 2021	-
5	Fatema Fuad Alkhan	Human Resources & Admin Manager	18 April 2023	-
6	Looai Hassan Ali	Sr. Operations Manager - Technical	13 December 2017	-

#### **Management Compensation**

Remuneration of the top 6 executives, including CEO, Operations and Business Development Senior Director, Finance Director, IT Director, Sr. Operations Manager - Technical and HR Manager:

Total paid salaries and allowances	Total paid remuneration (Bonus)	Any other cash/in-kind remuneration for 2024	Aggregate Amount
338,589	85,324	8,173	432,086

## Internal Controls, Policies and Procedures

#### Conflict of Interest and Related Party Transactions

With regards to conflict of interest, directors should notify the board in writing as soon as they become aware of any potential conflict of interest. Also, they are given the opportunity at each board of directors or committees meeting to disclose new or amended conflicts of interest.

Details of approved transactions are included in note 27 of the financial statements for the year ended 31 December 2024, which will be reported to the shareholders at the Annual General Meeting.



#### Related Party Transactions 31 December 2024

	Transaction	Nature of relationship	Name of related party	Amount (BHD)
1	Car park income	Shareholder	Bahrain Real Estate Investment (Edamah) B.S.C. (C)	146,631
2	Sale of car parks equipment and services	Shareholder	Bahrain Real Estate Investment (Edamah) B.S.C. (C)	9,318
3	Lease rent expenses	Shareholder	Bahrain Real Estate Investment (Edamah) B.S.C. (C)	74,434
4	Directors' remuneration	Board members	Board members	63,000
5	Directors' sitting fees	Board members	Board members	65,250
6	Salaries and bonuses to key management personnel	Executive management	Executive management	423,913
7	Long-term benefits to key management personnel	Executive management	Executive management	8,173

#### Amounts due from a related party:

	Name of the related party	Nature of relationship	Amount (BHD)
1	Bahrain Real Estate Investment (Edamah) B.S.C (c)	Shareholder	31,669

#### Amounts due to a related party:

	Name of the related party	Nature of relationship	Amount (BHD)
1	Bahrain Real Estate Investment (Edamah) B.S.C (c)	Shareholder	170,633

#### **Code of Conduct**

This code sets out the minimum standards of behavior that are expected across the company from all employees and senior management. It covers areas related to ethical decision-making, confidentiality and insider trading, conduct with competitors and suppliers, public communications, financial crime, data protection, and relationships with different stakeholders.

#### Whistleblowing Policy



The purpose of this policy is to encourage a culture of compliance, and the Code of Conduct and the company's policies are respected and adhered to.

In the event where employees are faced with or become aware of any actions or behaviors that would qualify as misconduct, they are encouraged to report these incidents to the Chairman of the Audit & Risk Committee or in exceptional circumstances, the Chairman of the Board of Directors.

#### Corporate Governance Officer

The Corporate Governance Officer is responsible for carrying out the tasks related to ensuring and verifying the company's compliance with the corporate governance laws, regulations, and resolutions issued by the regulatory bodies. On 28 May 2023, Mrs. Rahma Ali Altawash was appointed as Corporate Governance Officer.



## Annual General Meeting and Means of Communication.

It is the responsibility of the board of directors to communicate and report to the shareholders on the following matters for their approval during the Annual General Meeting:

- Board of Directors' report on the company's business and activities.
- Audited financial statements.
- Board of Directors recommendation in relation to the allocation of net profit.
- Board of Directors recommended remuneration.
- Company's Corporate Governance Report.
- Related party transactions & balances.

Additionally, executive management communicates regularly via the following means to the shareholder:

- Bahrain Bourse website.
- Amakin website.
- Public announcement in local newspapers.



# APPOINTMENT AND REMUNERATION OF THE EXTERNAL AUDITOR

The appointment of the external auditor is recommended by the Audit & Risk Committee to the board which then requests shareholders' approval at the Annual General Meeting.

According to article 23 of the regulation issued in August 2021 concerning external auditors, public companies may appoint an external auditor for one financial year, renewable for the same period and not exceeding 5 consecutive financial years; the partner responsible for auditing the company's financials should be rotated after 3 financial years.

Based on this regulation, which is consistent with MOIC's Corporate Governance Code, the board of directors recommended the re-appointment of BDO Public Accountants as the company's external auditor for the year 2025, based on the shareholders' approval at the AGM. Fees and charges for the audit or services provided by the external auditor during the year 2024, in addition to a description of the auditor's years of services as the Company's external auditor. According to the following:

Name of the Audit Firm	BDO
Years of service as the Company's external auditor	Since 2002, 23 years
Name of the partner in charge of the Company's audit	Mr. Samson George
The partner's year of service as the partner in charge of the Company's audit	3 years
Total audit fees for the financial year 2024	BHD 7,200
Other fees for non-audit services other than auditing the financial statements for the year 2024	BHD 3,450



## **COMPLIANCE**

#### Through the Comply or Explain Approach

The company has been continuously improving its governance charters, policies and practices to achieve full compliance with the Corporate Governance Code. The implementation of the code is based on the comply or explain approach, where the company in the case of non-compliance should provide a valid justification.

#### Compliance with the Principles of the Corporate Governance Code

Principles of the Corporate Governance Code	Non- compliant	Partially compliant	Fully compliant	Explanation
<b>Principle 1:</b> The company shall be headed by an effective, collegial and expert board.		~		See note 1 in the next page
<u>Principle 2:</u> The directors and executive management shall have full loyalty to the company.			~	
<u>Principle 3:</u> The board shall have rigorous controls for financial audit and reporting, internal control, and compliance with the law.		~		See note 2 in the next page
<u>Principle 4:</u> The company shall have effective procedures for appointment, training, and evaluation of the directors.		~		See note 3 in the next page
<u>Principle 5:</u> The company shall remunerate directors and senior officers fairly and responsibly.		~		See note 4 in the next page
Principle 6: The board shall establish a clear and efficient management structure for the company and define the job titles, powers, roles and responsibilities.			~	
<b>Principle 7:</b> The company shall communicate with shareholders, encourage their participation, and respect their rights.			~	
<u>Principle 8:</u> The company shall disclose its corporate governance.		~		See note 5 in the next page
Principle 9: Companies which offer Islamic services shall adhere to the principles of Islamic Shari'a.		N/A		
<b>Principle 10:</b> The board shall ensure the integrity of the financial statements submitted to shareholders through appointment of external auditors.			<b>~</b>	
Principle 11: The company shall seek through social responsibility to exercise its role as a good citizen			~	



#### **Explanation of Non-Compliance Items**

Note 1

**Principle 1:** The Chairman of the board shall be an independent director.

Considering the new strategic direction set forth by the board, the Chairman, who is non-independent, was elected based on the expertise and skills required for effective leadership and governance.

Note 2

<u>Principle 3:</u> Majority of the Audit Committee members and the Chairman of the committee shall be independent.

The Audit & Risk Committee Chairman is independent. The Committee consists of two non-executive members. Considering the nature of the board's composition, appointed vs. independent, the board decided to elect the committee members who have the expertise and skills required to fulfill the committee's duties.

Note 3

Principle 4: Majority of the Nomination Committee members and the Chairman of the committee shall be independent The NRCG Committee consists of two non-executive members; with one independent director. The Chairman is non-independent. Considering the nature of the board's composition, appointed vs. independent, the board decided to elect the committee members and Chairman who have the expertise and skills required to fulfill the committee's duties.

Note 4

Principle 5: Majority of the Remuneration Committee members and the Chairman of the committee shall be independent The NRCG Committee consists of two non-executive members; with one independent director. The Chairman is non-independent. Considering the nature of the board's composition, appointed vs. independent, the board decided to elect the committee members and Chairman who have the expertise and skills required to fulfill the committee's duties.

Note 5

Principle 8: All Corporate Governance Committee members shall be independent The NRCG Committee consists of two non-executive members; with one independent director. The Chairman is non-independent. Considering the nature of the board's composition, appointed vs. independent, the board decided to elect the committee members and Chairman who have the expertise and skills required to fulfill the committee's duties.



Amin Ahmed Alarrayed Chairman March 2025